

WaterLINE Training Manual

WEBSITE

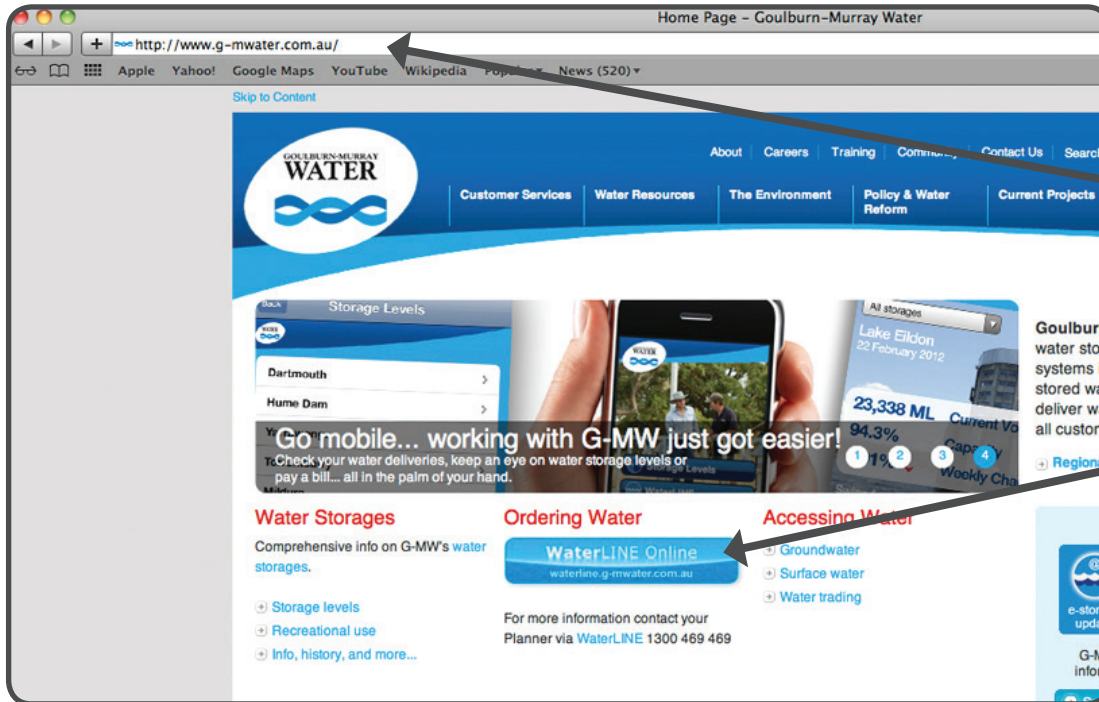


Customer enquiries

Telephone: 1800 013 357
Facsimile: (03) 5826 3334
Email: reception@g-mwater.com.au
Website: www.waterline.g-mwater.com.au
By Post: PO Box 165, Tatura Vic 3616
In Person: 40 Casey Street, Tatura
Office hours: 8.30am-4.30pm,
Monday-Friday

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Accessing WaterLINE



1

Accessing WaterLINE

Open your internet browser (i.e. Internet Explorer) and in the address bar, type: www.g-mwater.com.au then press ENTER.

Left mouse click on WaterLINE Online logo.

2

Enter your 7 digit user number
(number used for phone ordering)
TAB to next field
Enter your PIN number
Left mouse click on LOGIN

A screenshot of the 'WaterLINE Online' login interface. The header shows the Goulburn-Murray Water logo and the text 'WaterLINE Online'. Below the header, the date 'Thursday, 11 April, 2013' is displayed. The main content area has a blue background with a white box containing the text 'Login to WaterLINE Online'. Inside this box, there are two input fields: 'User Number:' and 'PIN:'. Below these fields is a green checkmark icon followed by the word 'Login'. An arrow from the instruction box points to the 'User Number' input field.

Lodging Irrigation Orders



The screenshot shows the WaterLINE Online homepage. At the top is the Goulburn-Murray Water logo and the title "WaterLINE Online". Below this is a navigation bar with icons and labels for Home, Orders, Usage, FarmConnect, and User Options. The "Orders" tab is highlighted with a mouse cursor. The main content area is divided into three sections: "Confirmable Orders" (showing "No orders requiring confirmation"), "Operating Orders" (showing one order for RNDS.2334A), and "Pending Orders" (showing two orders for RNDS.2334A). To the right of these sections is a "Usage" summary for two accounts, ABA035348 and ABA016652, showing allocation remaining and total. A green "Did you know?" box provides information about mobile access and menu options.

WaterLINE Online

Home Orders Usage FarmConnect User Options

Tuesday, 2 April, 2013

Confirmable Orders
No orders requiring confirmation.

Operating Orders
1
RNDS.2334A 10:00 02-Apr
6.0 ML/d for 8.00 hrs

Pending Orders
2
RNDS.2334A 10:00 05-Apr
6.0 ML/d for 8.00 hrs
RNDS.2334A 08:00 06-Apr
4.0 ML/d for 12.00 hrs

Usage
ABA035348
Allocation Remaining: 0.00 ML
Allocation Total: 1.00 ML
ABA016652
Allocation Remaining: 9.06 ML
Allocation Total: 17.16 ML

Did you know?
If you access WaterLINE using your smart phone, you will be presented with a tailored application to suit the phone.

This overview screen displays summary information of your operating and pending orders, and usage details.

To see menu options, hold the mouse pointer over "Orders", "Usage" or "User Options" icons.

3

Placing a new order
Hover mouse over the **Orders** TAB
A sub menu will appear
(refer image below)

4

Left mouse click on:
New Order



This screenshot shows the "Orders" dropdown menu that appears when the mouse is hovered over the "Orders" tab in the navigation bar. The menu includes options for "New Order", "New Multiflow Order", "Confirmable Orders", "Operating Orders", "Pending Orders", and "Delivered Orders". The "New Order" option is highlighted. The background of the page is partially visible, showing the same "Confirmable Orders", "Operating Orders", and "Pending Orders" sections as the previous screenshot.

WaterLINE Online

Home Orders Usage FarmConnect User Options

Tuesday, 2 April, 2013

Confirmable Orders
No orders requiring confirmation.

Operating Orders
1
RNDS.2334A 10:00 02-Apr
6.0 ML/d for 8.00 hrs

Pending Orders
2
RNDS.2334A 10:00 05-Apr
6.0 ML/d for 8.00 hrs
RNDS.2334A 08:00 06-Apr
4.0 ML/d for 12.00 hrs

Usage
ABA035348
Allocation Remaining: 0.00 ML
Allocation Total: 1.00 ML
ABA016652
Allocation Remaining: 9.06 ML
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Orders
New Order
New Multiflow Order
Confirmable Orders
Operating Orders
Pending Orders
Delivered Orders

Lodging Irrigation Orders

WaterLINE Online

Home Orders Usage FarmConnect User Options

Tuesday, 2 April, 2013 Welcome, John Citizen (Logout)

New Order

Service Point:

Alloc Bank Account:

View Details

April 2013

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2013

S	M	T	W	T	F	S
	1	2	3	4		

5

If you have multiple Service Points
Left mouse click on available drop box

All service points will be displayed
(refer image 2)

Left mouse click on desired Service Point

6

Left click on *Pick Date/Time* and a calendar will appear. Make your date/time selections and left mouse click on **Close**

Once all details are entered left mouse click on **Lodge**

Order Notice

Diversions customers - 24hrs
Fully automated channels - 24hrs
Partially automated/no automation - 48hrs

WaterLINE Online

Home Orders Usage FarmConnect

Tuesday, 2 April, 2013

New Order

Service Point: RND.S.2334A View Details

Alloc Bank Account: ABA016652 View Details

Start Time: : (HH:MM)

Start Date: 03 / 04 / 2013 (dd/mm/yyyy) **Pick Date/Time**

Duration: hrs

Flow Rate: ML/d

Repeating Order? ☐

Lodge **Home**

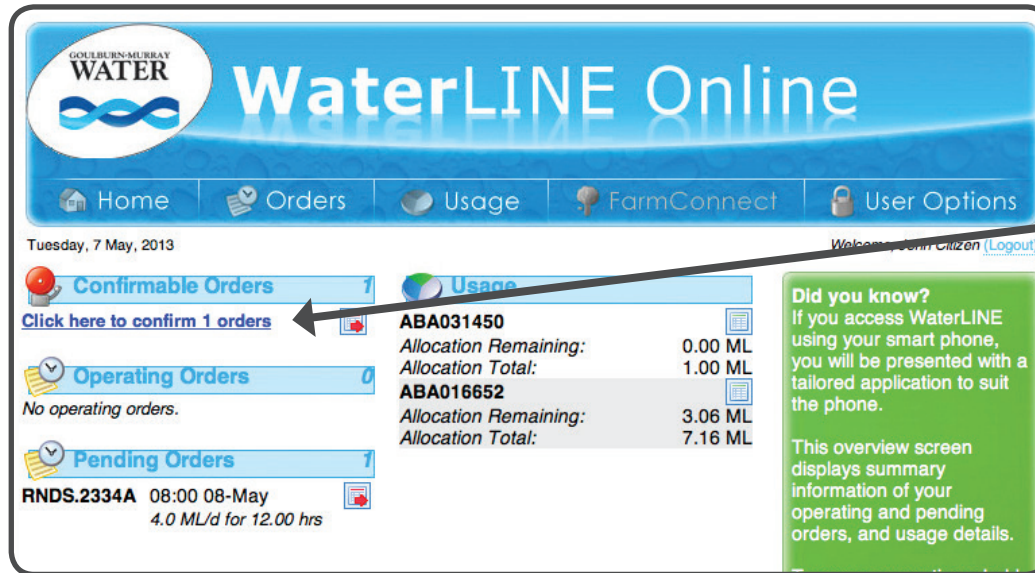
April 2013

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	1	2	3	4

May 2013

S	M	T	W	T	F	S
	1	2	3	4		
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Order Confirmation



The screenshot shows the WaterLINE Online dashboard. At the top is the Goulburn-Murray Water logo and the title 'WaterLINE Online'. Below this is a navigation bar with links for Home, Orders, Usage, FarmConnect, and User Options. The main content area is divided into sections. On the left, there are three order status boxes: 'Confirmable Orders' with a link 'Click here to confirm 1 orders', 'Operating Orders' with 'No operating orders.', and 'Pending Orders' with one pending order 'RND.S.2334A' starting at 08:00 on 08-May for 4.0 ML/d for 12.00 hrs. In the center, there is a 'Usage' section showing allocation details for two accounts: ABA031450 and ABA016652. On the right, there is a green box with a 'Did you know?' message and a summary of the overview screen.

WaterLINE Online

Home Orders Usage FarmConnect User Options

Tuesday, 7 May, 2013 Welcome, John Citizen (Logout)

Confirmable Orders 1
[Click here to confirm 1 orders](#)

Operating Orders 0
No operating orders.

Pending Orders 1
RND.S.2334A 08:00 08-May
4.0 ML/d for 12.00 hrs

Usage

ABA031450
Allocation Remaining: 0.00 ML
Allocation Total: 1.00 ML

ABA016652
Allocation Remaining: 3.06 ML
Allocation Total: 7.16 ML

Did you know?
If you access WaterLINE using your smart phone, you will be presented with a tailored application to suit the phone.

This overview screen displays summary information of your operating and pending orders, and usage details.

To **Confirm Orders** left mouse click on link

7

Orders to be confirmed after 4pm the day prior to the ordered start time

Left click mouse on **Confirm** for final confirmation of order

8



The screenshot shows the 'Confirmable Orders' page. It displays details for Order #1221213, including the service point (RND.S.2334A), allocation bank account (ABA016652), requested start time (08:00 10-May), planned start time (08:00 08-May), duration (12.00 hrs), volume (2.00 ML), and time lodged (10:48 07-May). There are checkboxes for 'Confirm' and 'View Order'. Below the order details, there is a 'Confirm' button with a green checkmark. On the right side, there are two calendar widgets for May 2013 and June 2013.

WaterLINE Online

Home Orders Usage FarmConnect User Options

Tuesday, 7 May, 2013 Welcome, John Citizen (Logout)

Confirmable Orders

Order #1221213

Confirm: ☐ ☒ View Order

Service Point: RND.S.2334A View Service Point Details

Alloc Bank Account: ABA016652 View Alloc Bank Account Details

Requested Start Time: 08:00 10-May Start Time Change: -48.0 Hours

Planned Start Time: 08:00 08-May Planned Finish Time: 20:00 08-May

Duration: 12.00 hrs Flowrate: 4.00 ML/d

Volume: 2.00 ML

Time Lodged: 10:48 07-May

Confirm

May 2013

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2013

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Amending Pending Orders

Only available for outlets on fully automated channels



The screenshot shows the WaterLINE Online dashboard. At the top is the Goulburn Murray Water logo and the title 'WaterLINE Online'. Below this is a navigation bar with links for Home, Orders, Usage, FarmConnect, and User Options. The main content area is divided into three columns. The left column shows 'Confirmable Orders' (no orders), 'Operating Orders' (1 order), and 'Pending Orders' (2 orders). The middle column shows 'Usage' details for two accounts: ABA035348 and ABA016652. The right column contains a green box with a 'Did you know?' message and a 'This overview screen displays summary information...' message. A callout box with the number '1' points to the 'View' icon next to the first pending order.

WaterLINE Online

Home Orders Usage FarmConnect User Options

Tuesday, 2 April, 2013 Welcome, John Citizen (Logout)

Confirmable Orders
No orders requiring confirmation.

Operating Orders 1
RND5.2334A 10:00 02-Apr
6.0 ML/d for 8.00 hrs

Pending Orders 2
RND5.2334A 10:00 05-Apr
6.0 ML/d for 8.00 hrs
RND5.2334A 08:00 06-Apr
4.0 ML/d for 12.00 hrs

Usage
ABA035348
Allocation Remaining: 0.00 ML
Allocation Total: 1.00 ML
ABA016652
Allocation Remaining: 9.06 ML
Allocation Total: 17.16 ML

Did you know?
If you access WaterLINE using your smart phone, you will be presented with a tailored application to suit the phone.

This overview screen displays summary information of your operating and pending orders, and usage details.

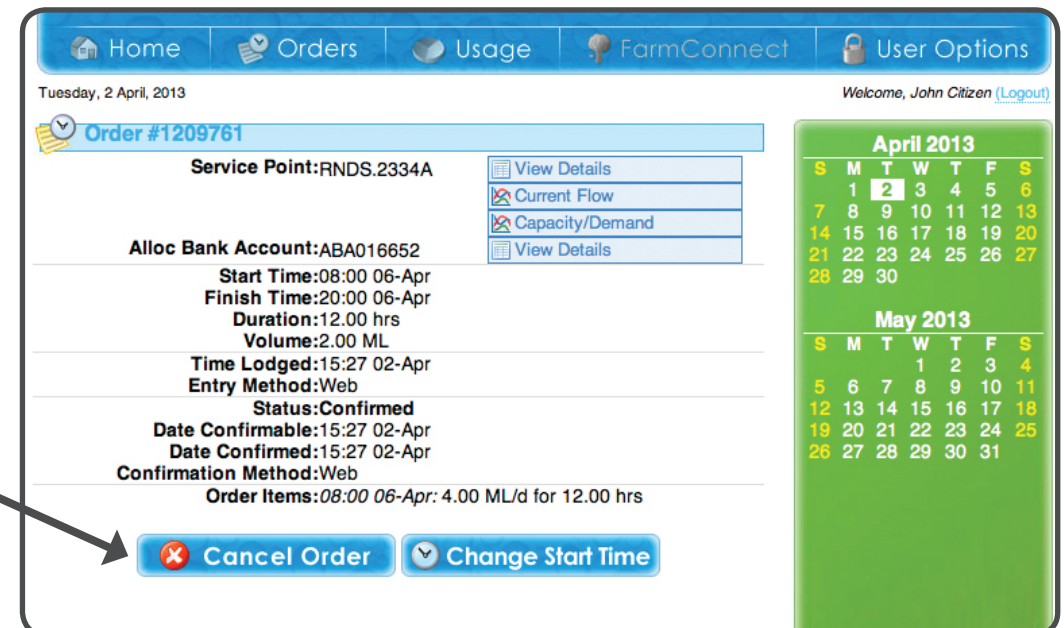
To see menu options, hold the mouse pointer over "Orders", "Usage" or "User"

To amend a time or cancel a **Pending Order** left mouse click on:
View box

1

A new screen will appear wherein you can select whether a change or cancellation is required

2



The screenshot shows the details for Order #1209761. The top navigation bar is the same as the dashboard. The main content area shows the order details, including Service Point, Alloc Bank Account, Start Time, Finish Time, Duration, Volume, Time Lodged, Entry Method, Status, Date Confirmable, Date Confirmed, Confirmation Method, and Order Items. There are two buttons at the bottom: 'Cancel Order' and 'Change Start Time'. A callout box with the number '2' points to the 'Change Start Time' button.

Home Orders Usage FarmConnect User Options

Tuesday, 2 April, 2013 Welcome, John Citizen (Logout)

Order #1209761

Service Point:RND5.2334A View Details

Alloc Bank Account:ABA016652 Current Flow Capacity/Demand View Details

Start Time:08:00 06-Apr
Finish Time:20:00 06-Apr
Duration:12.00 hrs
Volume:2.00 ML

Time Lodged:15:27 02-Apr
Entry Method:Web

Status:Confirmed
Date Confirmable:15:27 02-Apr
Date Confirmed:15:27 02-Apr
Confirmation Method:Web

Order Items:08:00 06-Apr: 4.00 ML/d for 12.00 hrs

Cancel Order Change Start Time

April 2013

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2013

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Amending Pending Orders

Only available for outlets on fully automated channels



WaterLINE Online

Home Orders Usage FarmConnect User Options

Tuesday, 2 April, 2013 Welcome, John Citizen (Logout)

Cancel Order #1209761

Service Point: RNDS.2334A [View Details](#)
Alloc Bank Account: ABA016652 [View Details](#)
Start Time: 08:00 06-Apr
Finish Time: 20:00 06-Apr
Duration: 12.00 hrs
Volume: 2.00 ML

Order Items:

- 08:00 06-Apr: 4.0 ML/d for 12.00 hrs

Do you wish to cancel this order?

April 2013

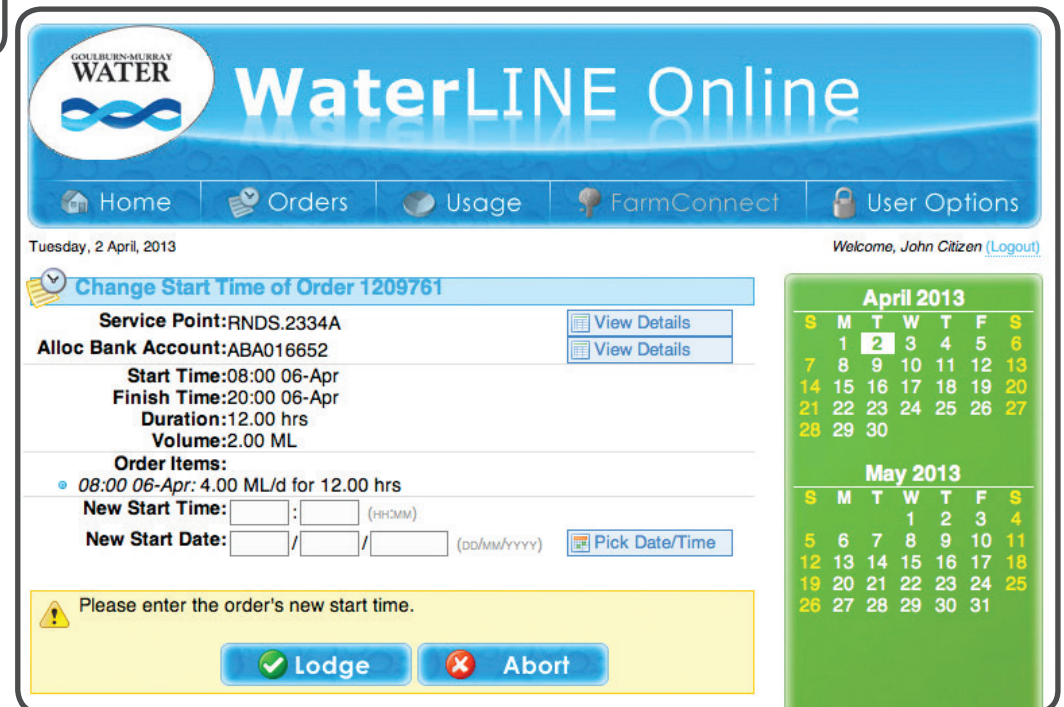
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2013

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Change Order
Screen View

Change Start Time/Date
Screen View



WaterLINE Online

Home Orders Usage FarmConnect User Options

Tuesday, 2 April, 2013 Welcome, John Citizen (Logout)

Change Start Time of Order 1209761

Service Point: RNDS.2334A [View Details](#)
Alloc Bank Account: ABA016652 [View Details](#)
Start Time: 08:00 06-Apr
Finish Time: 20:00 06-Apr
Duration: 12.00 hrs
Volume: 2.00 ML

Order Items:

- 08:00 06-Apr: 4.0 ML/d for 12.00 hrs

New Start Time: : (HH:MM)
New Start Date: / / (dd/mm/yyyy) [Pick Date/Time](#)

Please enter the order's new start time.

April 2013

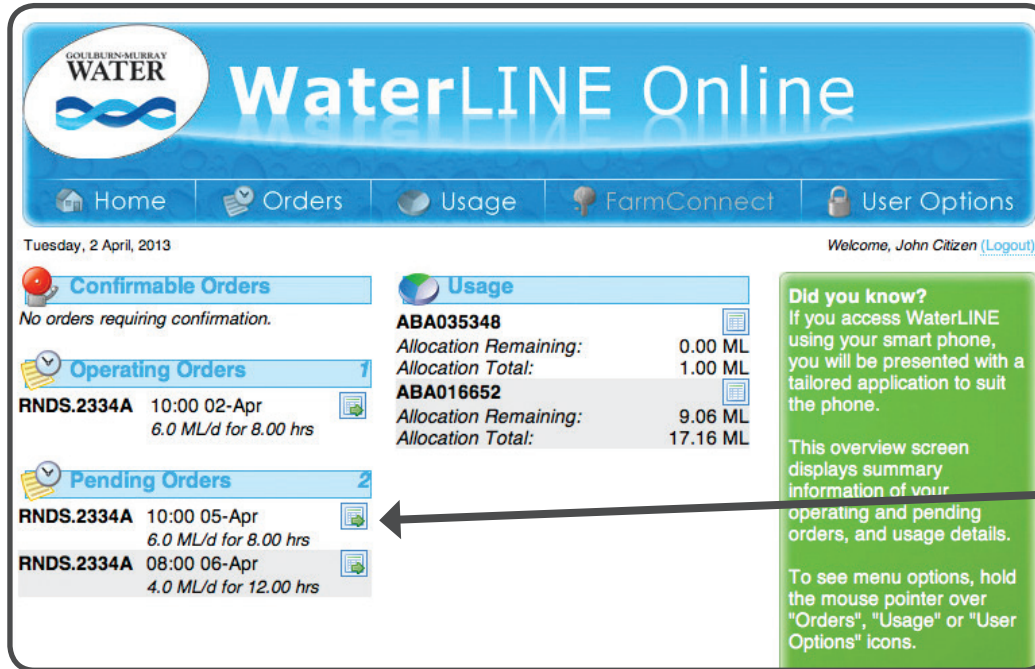
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2013

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Amending Pending Orders

Only available for outlets on fully automated channels



The screenshot shows the WaterLINE Online interface. At the top is the logo and navigation bar with links: Home, Orders, Usage, FarmConnect, and User Options. Below the navigation bar, there are three main sections: Confirmable Orders (showing 'No orders requiring confirmation'), Operating Orders (showing one order for RND.S.2334A), and Pending Orders (showing two orders for RND.S.2334A). A green box on the right contains a 'Did you know?' message and instructions on how to use the interface. An arrow points from the 'View Box' button in the Pending Orders section to the next slide.

WaterLINE Online

Home Orders Usage FarmConnect User Options

Tuesday, 2 April, 2013 Welcome, John Citizen (Logout)

Confirmable Orders
No orders requiring confirmation.

Operating Orders
1
RND.S.2334A 10:00 02-Apr
6.0 ML/d for 8.00 hrs

Pending Orders
2
RND.S.2334A 10:00 05-Apr
6.0 ML/d for 8.00 hrs
RND.S.2334A 08:00 06-Apr
4.0 ML/d for 12.00 hrs

Usage
ABA035348
Allocation Remaining: 0.00 ML
Allocation Total: 1.00 ML
ABA016652
Allocation Remaining: 9.06 ML
Allocation Total: 17.16 ML

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To see menu options, hold the mouse pointer over "Orders", "Usage" or "User Options" icons.

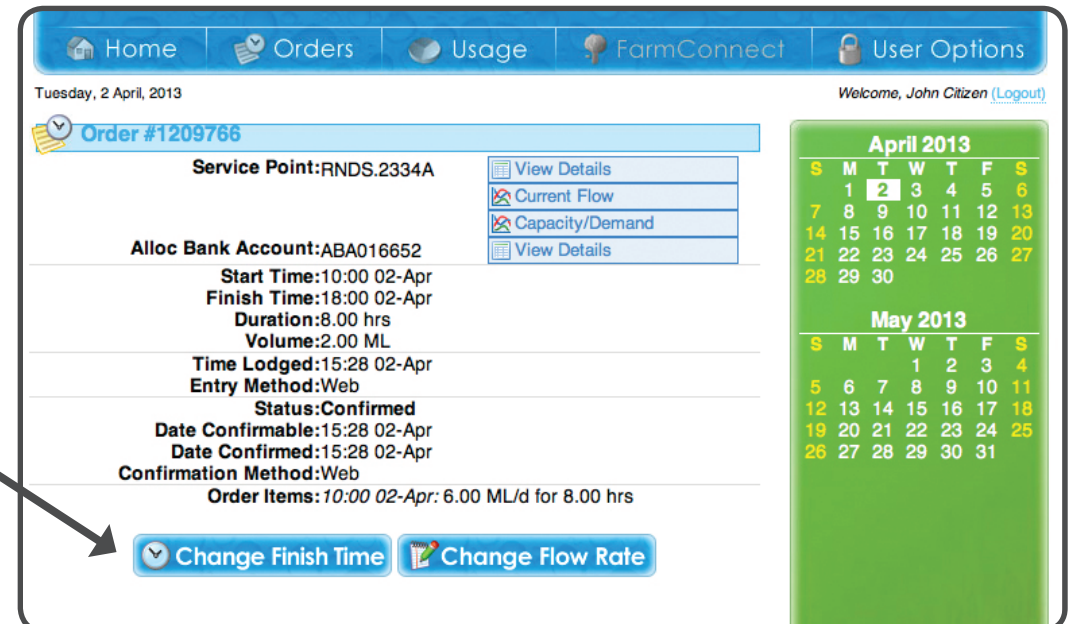
Once an order becomes operational it will move from pending orders to operating orders

You may now change the end time and flow rate upon 15 minutes notice. To do so, left click **View Box**

3

To change the finish time or flow rate
Left click (where indicated)

4



The screenshot shows the details for Order #1209766. It includes fields for Service Point, Alloc Bank Account, Start Time, Finish Time, Duration, Volume, Time Lodged, Entry Method, Status, Date Confirmable, Date Confirmed, Confirmation Method, and Order Items. There are buttons for 'View Details', 'Current Flow', 'Capacity/Demand', 'Change Finish Time', and 'Change Flow Rate'. A calendar on the right shows the current date as Tuesday, 2 April, 2013.

Home Orders Usage FarmConnect User Options

Tuesday, 2 April, 2013 Welcome, John Citizen (Logout)

Order #1209766

Service Point: RND.S.2334A

Alloc Bank Account: ABA016652

Start Time: 10:00 02-Apr
Finish Time: 18:00 02-Apr
Duration: 8.00 hrs
Volume: 2.00 ML
Time Lodged: 15:28 02-Apr
Entry Method: Web
Status: Confirmed
Date Confirmable: 15:28 02-Apr
Date Confirmed: 15:28 02-Apr
Confirmation Method: Web
Order Items: 10:00 02-Apr: 6.00 ML/d for 8.00 hrs

View Details
Current Flow
Capacity/Demand
View Details

Change Finish Time Change Flow Rate

April 2013
S M T W T F S
1 2 3 4 5 6
7 8 9 10 11 12 13
14 15 16 17 18 19 20
21 22 23 24 25 26 27
28 29 30

May 2013
S M T W T F S
1 2 3 4
5 6 7 8 9 10 11
12 13 14 15 16 17 18
19 20 21 22 23 24 25
26 27 28 29 30 31

Amending Pending Orders

Only available for outlets on fully automated channels

WaterLINE Online

Home Orders Usage FarmConnect User Options

Tuesday, 2 April, 2013 Welcome, John Citizen (Logout)

Change Finish Time of Order 1209766

Service Point: RND5.2334A [View Details](#)

Alloc Bank Account: ABA016652 [View Details](#)

Start Time: 10:00 02-Apr
Finish Time: 18:00 02-Apr
Duration: 8.00 hrs
Volume: 2.00 ML

Order Items:
• 10:00 02-Apr: 6.00 ML/d for 8.00 hrs

New Finish Time: : (HHMM)

New Finish Date: / / (dd/mm/yyyy) [Pick Date/Time](#)

Please enter the order's new finish time.

April 2013

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2013

S	M	T	W	T	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Change Finish Time/Date

Enter new details where indicated and then **Lodge**

5

WaterLINE Online

Home Orders Usage FarmConnect User Options

Tuesday, 2 April, 2013 Welcome, John Citizen (Logout)

Change Flow Rate of Order 1209766

Service Point: RND5.2334A [View Details](#)

Alloc Bank Account: ABA016652 [View Details](#)

Start Time: 10:00 02-Apr
Finish Time: 18:00 02-Apr
Duration: 8.00 hrs
Volume: 2.00 ML

Order Items:
• 10:00 02-Apr: 6.00 ML/d for 8.00 hrs

Flow Rate: ML/d

Begin Time: : (HHMM)

Begin Date: / / (dd/mm/yyyy) [Pick Date/Time](#)

Please enter the new flow rate, and the time when it should be effective from.

April 2013

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2013

S	M	T	W	T	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Changing Flow Rate

Enter new details where indicated and then **Lodge**

6

Viewing Water Statements

NOTE: Victoria Water Register send customer statements

WaterLINE Online

Home Orders **Usage** FarmConnect User Options

Tuesday, 2 April, 2013

Welcome, John Citizen (Logout)

Confirmable Orders
No orders requiring confirmation.

Operating Orders 1
RND.S.2334A 10:00 02-Apr
6.0 ML/d for 8.00 hrs

Pending Orders 2
RND.S.2334A 10:00 05-Apr
6.0 ML/d for 8.00 hrs
RND.S.2334A 08:00 06-Apr
4.0 ML/d for 12.00 hrs

Allocation
Meter Reading Entry

ABA035348
Allocation Remaining: 0.00 ML
Allocation Total: 1.00 ML

ABA016652
Allocation Remaining: 9.06 ML
Allocation Total: 17.16 ML

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To see menu options, hold the mouse pointer over "Orders", "Usage" or "User"

1

Viewing Water Usage Report
Hover mouse over the **Usage** TAB
A sub menu will appear
Left mouse click on **Allocation**
A new screen will appear (below)

To enter **Meter Readings** refer to next page

Left mouse click on:
View Usage report

2

WaterLINE Online

Home Orders Usage FarmConnect User Options

Tuesday, 2 April, 2013

Welcome, John Citizen (Logout)

Water Allocation

Alloc Bank Acct Regulated: ABA016652 Operator

Allocation Remaining: 15.06 ML

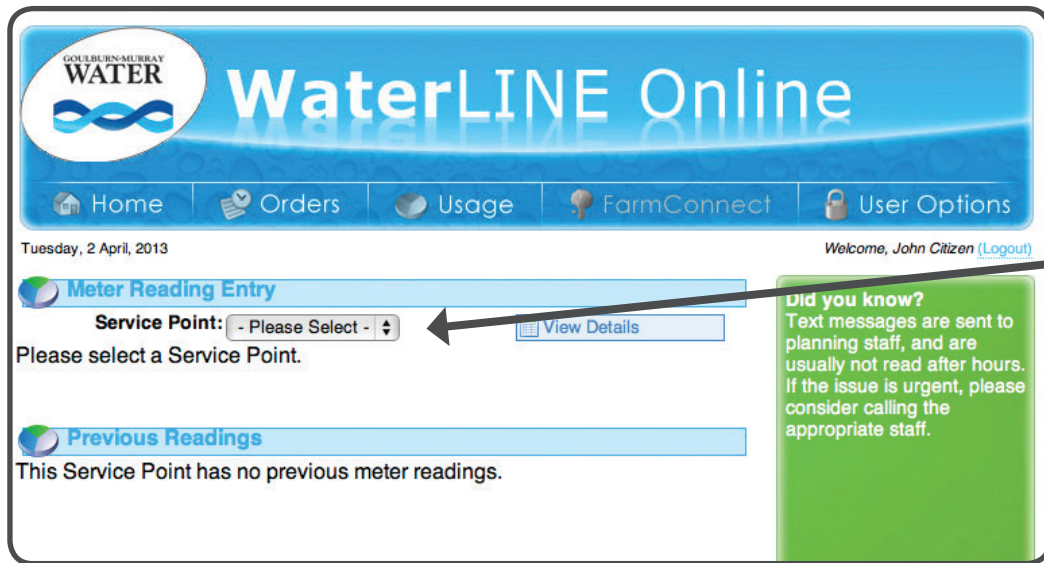
Allocation Total: 17.16 ML

[View Usage Report](#)

Please Note:
You will need the **Adobe Acrobat Reader** software installed to view the Water Usage Report.

If you do not have Adobe Acrobat Reader
Left click on the highlighted link to install

Entering Meter Readings



GOLBURN-MURRAY WATER
WaterLINE Online

Home Orders Usage FarmConnect User Options

Tuesday, 2 April, 2013 Welcome, John Citizen (Logout)

Meter Reading Entry

Service Point: [View Details](#)

Please select a Service Point.

Previous Readings

This Service Point has no previous meter readings.

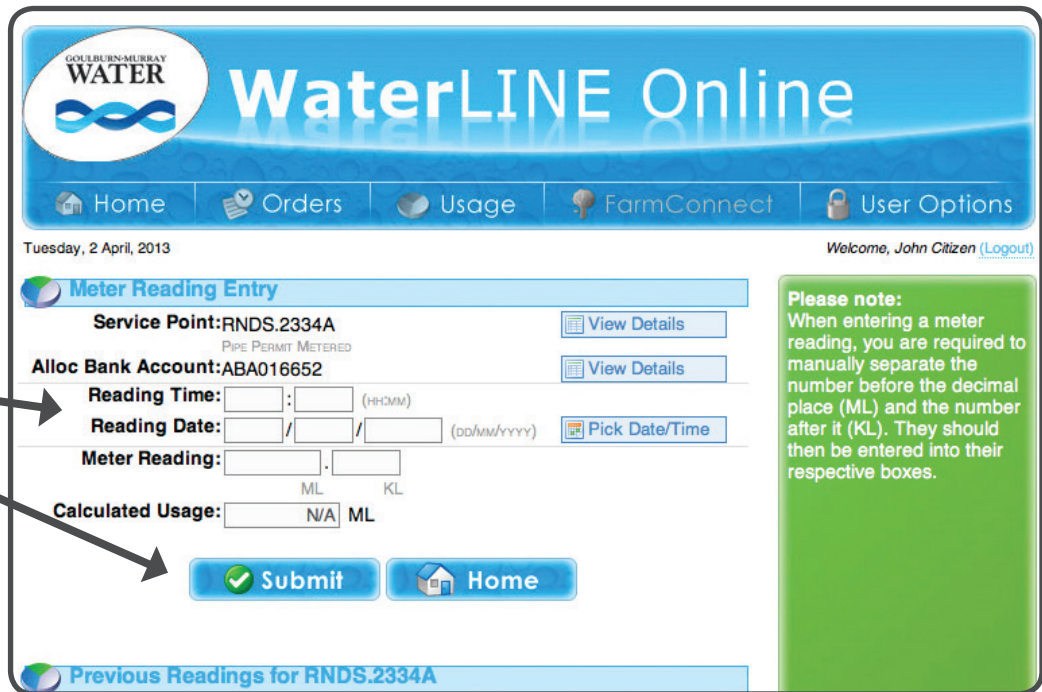
Did you know?
Text messages are sent to planning staff, and are usually not read after hours. If the issue is urgent, please consider calling the appropriate staff.

1

Entering Meter Readings
Select service point (if multiple service points available) via drop box

2

Enter details (as required) left click on **Submit**



GOLBURN-MURRAY WATER
WaterLINE Online

Home Orders Usage FarmConnect User Options

Tuesday, 2 April, 2013 Welcome, John Citizen (Logout)

Meter Reading Entry

Service Point: **RNDS.2334A** [View Details](#)

PIPE PERMIT METERED

Alloc Bank Account: **ABA016652** [View Details](#)

Reading Time: : (HH:MM)

Reading Date: / / (dd/mm/yyyy) [Pick Date/Time](#)

Meter Reading: .
ML KL

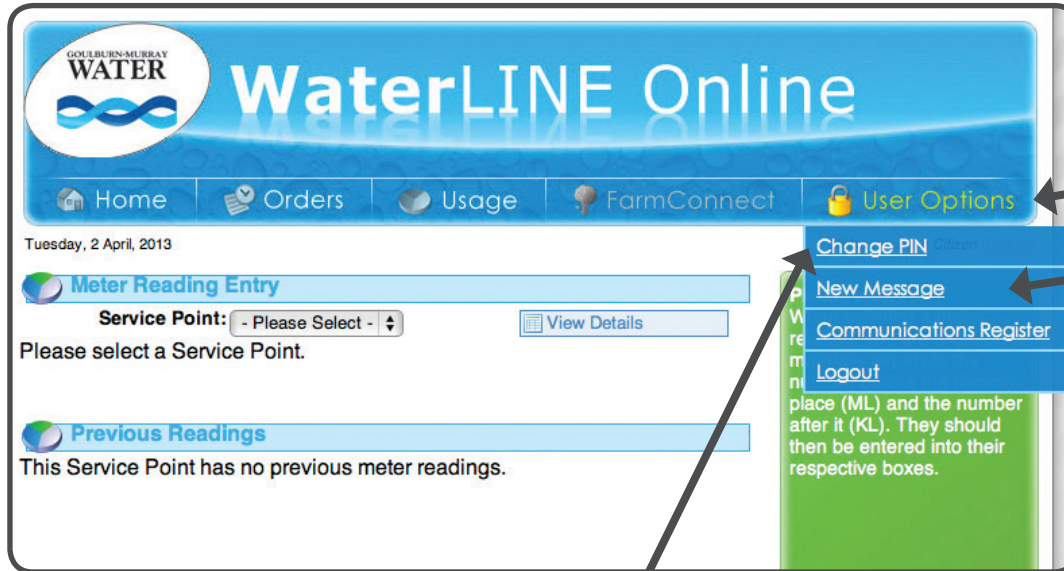
Calculated Usage: N/A ML

[Submit](#) [Home](#)

Previous Readings for RNDS.2334A

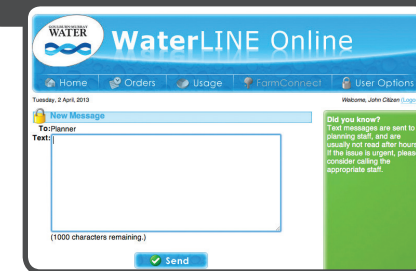
Please note:
When entering a meter reading, you are required to manually separate the number before the decimal place (ML) and the number after it (KL). They should then be entered into their respective boxes.

User Options



The screenshot shows the WaterLINE Online main menu. At the top is the Goulburn-Murray Water logo and the title 'WaterLINE Online'. Below this is a navigation bar with links: Home, Orders, Usage, FarmConnect, and User Options. The 'User Options' link is highlighted. Below the navigation bar, the date 'Tuesday, 2 April, 2013' is displayed. The main content area has two sections: 'Meter Reading Entry' and 'Previous Readings'. The 'Meter Reading Entry' section has a 'Service Point' dropdown menu set to '- Please Select -' and a 'View Details' button. The 'Previous Readings' section states 'This Service Point has no previous meter readings.' On the right side of the 'User Options' tab, a submenu is visible with links: Change PIN, New Message, Communications Register, and Logout. A green box at the bottom of this submenu contains the text: 'place (ML) and the number after it (KL). They should then be entered into their respective boxes.'

Leaving messages for planners
Hover mouse over **User Options** tab
A submenu will appear
Left mouse click on **New Message**
A message screen will appear

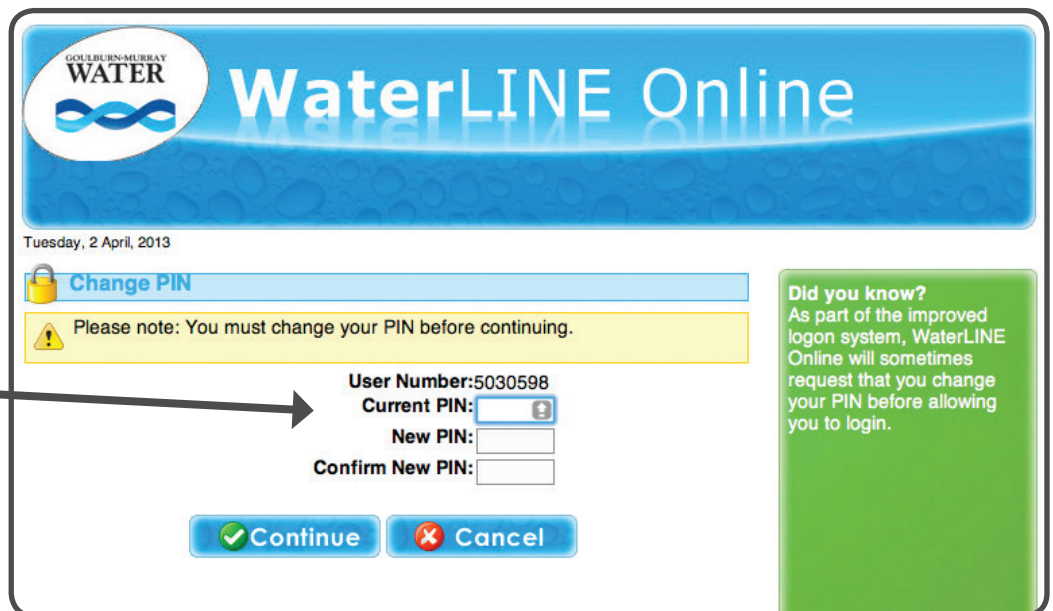


The screenshot shows the 'New Message' screen. It has the same header as the main menu. Below the header, there is a 'To Planner' section with a text input field and a 'Send' button. A green box on the right side contains the text: 'Did you know? Text messages are sent to planning staff and are usually not read after hours. If the issue is urgent, please consider calling the appropriate staff.'

To change your Pin No.

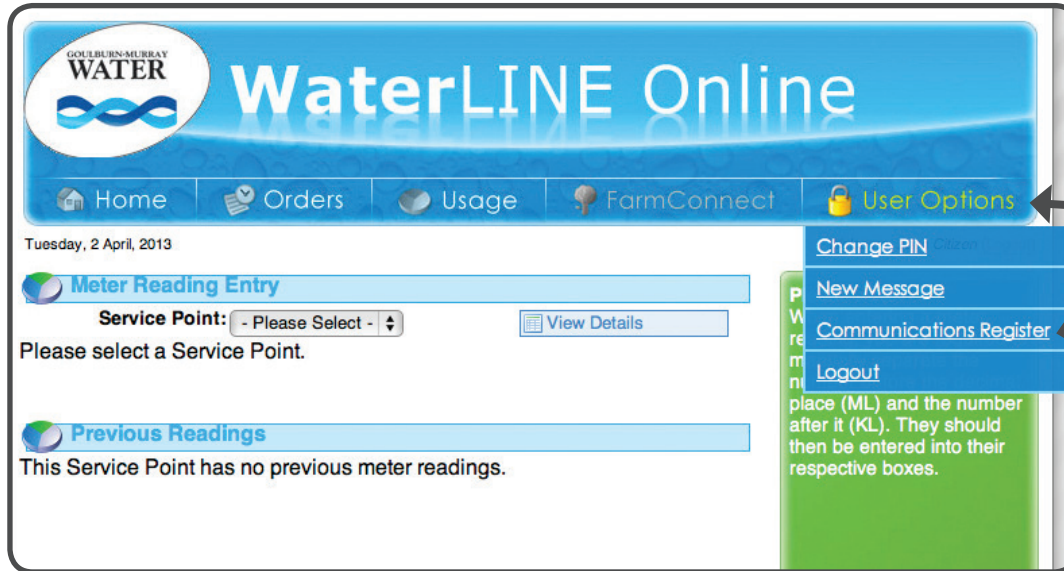
Hover mouse over **User Options** tab
(as per diagram above) left mouse click
on **Change Pin**

A new screen will appear (refer to
diagram on right)
Carefully enter the details required and
left mouse click on **Lodge**



The screenshot shows the 'Change PIN' screen. It has the same header as the main menu. Below the header, the date 'Tuesday, 2 April, 2013' is displayed. The main content area has a 'Change PIN' section with a yellow warning box that says 'Please note: You must change your PIN before continuing.' Below this, there are input fields for 'Current PIN:', 'New PIN:', and 'Confirm New PIN:'. The 'User Number: 5030598' is displayed above the 'Current PIN:' field. At the bottom, there are 'Continue' and 'Cancel' buttons. A green box on the right side contains the text: 'Did you know? As part of the improved logon system, WaterLINE Online will sometimes request that you change your PIN before allowing you to login.'

Communications Register



The screenshot shows the WaterLINE Online homepage. At the top is the Goulburn-Murray Water logo and the title 'WaterLINE Online'. Below this is a navigation bar with links: Home, Orders, Usage, FarmConnect, and User Options. The date 'Tuesday, 2 April, 2013' is displayed. The main content area has two sections: 'Meter Reading Entry' with a 'Service Point' dropdown menu and a 'View Details' button, and 'Previous Readings' which states 'This Service Point has no previous meter readings.' On the right side, there is a vertical menu with links: Change PIN, New Message, Communications Register, and Logout. A green box contains a note about entering place (ML) and number (KL) after the decimal point.

1

To sign up for SMS or Email communications

Hover mouse over User Options tab (as per diagram above) left mouse click on Communications Register. A new screen will appear (refer below)

2

Enter your mobile number and/or email address and select the bullet points for the communications that you wish to **receive**.

Click Accept.



The screenshot shows the 'Communications Register' page. At the top is the Goulburn-Murray Water logo and the title 'WaterLINE Online'. Below this is a navigation bar with links: Home, Orders, Usage, FarmConnect, and User Options. The date 'Tuesday, 16 June, 2015' is displayed. The main content area has two sections: 'Communications Register' with input fields for 'Mobile number' (0438590260) and 'Email address' (0438 590 260), and 'Communications' with a table of communication types and their status. A green box on the right contains a 'Did you know?' message and instructions on how to use the page. At the bottom, there are 'Accept' and 'Home' buttons.

	SMS	Email	None	Status
Order Start Alert	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Active
ALLOCATION ANNOUNCEMENT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Active
Pump District Supply Interrupt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Active
Order Stop Alert	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Active
Environmental Notification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Active